

TONBRIDGE & MALLING BOROUGH COUNCIL



EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Committee Services
committee.services@tmbc.gov.uk

30 September 2014

To: MEMBERS OF THE COMMUNITIES AND HEALTH ADVISORY BOARD
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at an extraordinary meeting of the Communities and Health Advisory Board to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 8th October, 2014 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

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The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

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Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr Ms S V Spence (Chairman)
Cllr Mrs C M Gale (Vice-Chairman)

Cllr A W Allison
Cllr T Bishop
Cllr D J Cure
Cllr Mrs E M Holland
Cllr D Keeley
Cllr Miss J L Sergison

Cllr Miss S O Shrubsole
Cllr A K Sullivan
Cllr M Taylor
Cllr R Taylor
Cllr D J Trice

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Apologies for absence

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Declarations of interest

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**TONBRIDGE & MALLING BOROUGH COUNCIL
COMMUNITIES and HEALTH ADVISORY BOARD**

08 October 2014

Report of the Chief Executive

Part 1- Public

Matters for Recommendation to Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)

1 COMMUNITY ENHANCEMENT FUND – DEFERRED BIDS

1.1 Background

- 1.1.1 Following the meeting of Communities and Health Advisory Board on 23 September 2014, the decision was taken to defer payment of funds to applicants who had failed to provide evidence of match funding in support of their project.
- 1.1.2 Annex 1 lists the bids that fall into this category – “Capital Bids with no Match Funding”. It was appreciated that the applications are worthwhile and that support should be given, however the guidelines for the fund indicated that “Bids for 100% of project costs are unlikely to be accepted”.
- 1.1.3 In order to be consistent with other applicants who have provided an additional element of funding, it was decided that all the applicants listed in Annex 1 would be asked to provide further details of any financial contribution they are able to make in order to support their bid. A request for additional information has been sent out and the outcomes from this will be circulated.

1.2 Legal Implications

- 1.2.1 None.

1.3 Financial and Value for Money Considerations

- 1.3.1 The total amounts referred to in Annex 1 can be accommodated within the remaining unallocated Community Enhancement Fund.

1.4 Risk Assessment

- 1.4.1 Taken into account when bids have been assessed against the adopted criteria.

1.5 Equality Impact Assessment

- 1.5.1 See 'Screening for equality impacts' table at end of report

1.6 Recommendations

- 1.6.1 That the Cabinet Members for Communities, Health and Community Safety and for Finance, Innovation and Property be invited to support the applications in Annex 1 providing further evidence of additional funding has been submitted in support of their application.

The Chief Executive confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

contact: Gill Fox

Nil

Julie Beilby
Chief Executive

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	All bids have been assessed with full regard to equalities issues
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	A number of bids for funding which are recommended to be supported aim to help vulnerable members of the community
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.

Annex 1 – Capital Bids with No Stated Match

Applicant	Amount	Summary
8th Tonbridge Scouts	£2389	Purchase of camping equipment for Group including tents, stoves, and tarp.
Crossroads Care West Kent	£1867	Funding for a one-off respite trip for young carers to Brighton Seaworld recognising that such opportunities are rare within families affected by long-term illness
Ditton Short Mat Indoor Bowling Club	£1000	To purchase one lightweight bowling mat which is needed to help older members of the club. Total Cost £1,000
Holborough Anchorians CC	£2500	To purchase machinery for upkeep of Anchorians cricket and football ground. Total Cost £2500
Inspire Allstars Cheer and Dance CIC, Tonbridge	£1500	To purchase specialised cheerleading dance mats for performing stunts and tumbling for a class of 7-11yrs run at the Tonbridge Baptist Church. The class serves the local community and subsidises fees for low income families. The equipment would enable the class to be expanded to other locations. The CIC has no funding available to invest in new equipment.
Kings Hill Pre-School	£1500	Applicant is a registered charity. Seeking to purchase iPads and software '2Build a Profile' costing £1500 which enables staff to create a developmental portfolio for each child which can then be shared electronically with parents to keep them informed and involved with their children's progress.
Lazy C Country Music Club	£528	To purchase 40 chairs which are upholstered and more comfortable – will also be used by health groups, children's groups, conferences and seniors. Total cost £528.
Leybourne Football Club	£2000	To establish a youth disability football team with the aim of competing in the Kent Disability League (total cost £2000). Funding will be used to purchase match equipment, to kit out the squad with football strips and training jackets and training. Longer term aim is to establish more

		teams and grow disability sports locally.
Royal British Legion Bowls Club	585.06	To purchase two, secure storage lockers for Members use.
Snodland Amateur Boxing Club	£800	Purchase of new equipment including skipping ropes, punch bag mitts and club vests and shorts (total cost of project £800)
Snodland Community Cricket Club	£2500	To purchase equipment, pitch cover, crease marker and scoreboard etc.
Snodland Partnership	£1500	Marking out of spaces in the Town Car Park to create safer and more efficient use of car park.
Tiddlers and Toddlers, Kings Hill	£340	To purchase replacement toys and equipment (total cost £340). A non-profit group.
St Georges Hall Management Committee, Wrotham	£2300	Replacement of 15 tables, 90 chairs and 1 table trolley.
Tonbridge Community Gardeners	£1,700	A volunteer organisation which works to improve neglected areas around Tonbridge including The Angel Community Garden . Wishing to purchase further equipment and materials for the existing Community Garden and to host a community engagement event to promote their work and attract more volunteers.

**TONBRIDGE & MALLING BOROUGH COUNCIL
COMMUNITIES and HEALTH ADVISORY BOARD**

8 October 2014

Report of the Management Team

Part 1- Public

Matters for Recommendation to Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)

1 KENT SAVERS CREDIT UNION

Following the Management Team's report to the Advisory Board on 23 September, this report provides an update to some of the issues raised by Members. A further verbal update will be provided at the meeting.

1.1 Introduction

- 1.1.1 At the meeting of this Advisory Board on 23 September, Members considered the letter from the President of Kent Savers to the Leader of the Council. In that letter, Kent Savers asked that the Council offer financial support by way of a subordinated loan of £10,000.
- 1.1.2 In the last report, we advised that the legal advice from our Legal team was that the nature of loan requested is likely to amount to State Aid, which would be unlawful. However, an unconditional grant would avoid the state aid issues as the De Minimus Exemption applies.
- 1.1.3 Accordingly, Members were asked to consider whether they wish to consider awarding to Kent Savers an unconditional grant of £10,000.
- 1.1.4 At the meeting, Members decided to defer a decision regarding financial support until the next meeting of the Advisory Board to enable further investigation with Kent Savers into the following issues:
- 1) further information on how the residents of Tonbridge and Malling would benefit;
 - 2) consideration as to whether consultation with local churches would be beneficial; and
 - 3) further clarity surrounding the legal position.

1.2 Update

- 1.2.1 The Director of Finance & Transformation contacted Chris Hunt the General Manager of Kent Savers who has provided some further information to assist in the discussion.
- 1.2.2 Kent Savers have over 1,800 active members across Kent, Medway and Bexley; 91 of these are in Tonbridge & Malling with savings deposits of £80,000 and loans outstanding of £34,500. Members will be aware from discussion at the last meeting, that TMBC has not provided revenue support to Kent Savers in the past unlike some other districts, and therefore the targeted promotion in our area has thus far not been as high as in some other areas of Kent and Medway.
- 1.2.3 Mr Hunt has assured us that if a grant were awarded, more targeted work in the TMBC area would be undertaken. He reiterated recent examples of partnership working delivered locally; viz:
- worked with Russet Homes on a membership promotion to their tenants
 - trained the staff at the Tonbridge Gateway to be able to inform the public about Kent Savers
 - established relationships with churches in Aylesford, Hildenborough, West Malling and Walderslade on the border between T&M and Medway
 - made contact with a business in Kings Hill
 - worked with the Projects Co-ordinator at Tonbridge & Malling CAB
 - partnered with the carers charity that covers West Kent
 - gave a presentation to the Tonbridge & Malling LSP
- 1.2.4 In terms of the work with churches, Mr Hunt has confirmed that Kent Savers would be happy to work with any churches that make contact. He has pointed out that when the agreement with the Diocese was made, the Diocese stipulated that churches must contact Kent Savers and not the other way around. The Director of Finance and Transformation has liaised with Cllr Cure outside of the meeting and has passed on the contact details should a particular church mentioned at the last meeting wish to get involved.
- 1.2.5 Legal Services are revisiting the State Aid Regulations and a verbal update to clarify the legal position will be given at the meeting.

1.3 Legal Implications

- 1.3.1 As set out in the report of 23 September. A verbal update will be given on 8 October.

1.4 Financial and Value for Money Considerations

1.4.1 As set out in the report of 23 September.

1.5 Risk Assessment

1.5.1 As set out in the report of 23 September.

1.6 Equality Impact Assessment

1.6.1 See 'Screening for equality impacts' table at end of report

1.7 Policy Considerations

1.7.1 Community

1.8 Recommendations

1.8.1 It is **RECOMMENDED** that Members give further consideration to the request for financial support of £10,000 to Kent Savers based on the further information set out within this report and on a verbal update on the legal position to be given on the evening of the meeting.

The Director of Finance and Transformation confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

contact: Sharon Shelton

Nil

Julie Beilby
Chief Executive

Sharon Shelton
Director of Finance and Transformation

For Management Team

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Funding advance should provide opportunities through Kent Savers for all sectors of our community
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	Yes	Funding advance should provide opportunities through Kent Savers for all sectors of our community
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.

Agenda Item 5

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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Agenda Item 6

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**ANY REPORTS APPEARING AFTER THIS PAGE CONTAIN EXEMPT
INFORMATION**

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Agenda Item 7

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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